**KARSAK WHOLESALE**

Please note we cannot accept any returns without below form being filled and sent back with the parcel.

**Refund/Exchange Instrucion**

1. Enter the quantity you are returning against the relevant order line on the Returns Note.
2. On the same order line, circle a return reason letter code from those listed.

Date

|  |  |
| --- | --- |
| Web order number |  |
| Name of company |  |
| E-mail |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | For Customer | | | | | |
| Style number | Colour | Return Qty | Return Code | | | |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |
|  |  |  | A | B | C | D |

# Return Reason Codes:

Wrong Size Ratio Received Wrong Style/Colour Received



A



C

Faulty Other

**KARSAK WHOLESALE**

ANKARA

To return any damaged or incorrect stock please notify [**info@karsakwholesale.com**](mailto:info@karsakwholesale.com) quoting your **WEB order number, name, style number and reason for return within 5 days of receiving the goods** (If the items are damaged you must also include photographic evidence of the fault). Once notified, we will then email you an acceptance confirmation email which will include a reference number & instructions on how to complete your return. Please note all international returns must be **received back to us within 5 working days**.

## If you have received a pack with the incorrect ratio please note we will require the whole pack to be returned to us and we will then send out a fresh pack to you.

All items should be returned in their original condition & packaging. We will not be liable for any loss or damage incurred whilst returns are held by third parties or for the return postage costs. Once the items are received by us, your refund will be credited via the same method the original payment was made, or can be exchanged or credited towards your next order. We will process your refund within 48 hours of receipt of goods. Please note depending on your banks accepting process; there could be a delay in this reflecting in your account.

* Item(s) must be returned with a debit note enclosed
* Returns should be in their original condition and packaging
* We recommend returning the goods by registered/insured post
* We are not liable for any loss or damage incurred whilst returns are held by third parties
* Refunds will be made once the items are received by us
* We reserve the right to deduct a 20% restocking fee on returns that do not have a genuine manufacturing fault
* Your refund will be credited by the same method of payment and/or to the same card with

which you made your original payment

* We will process your refund within 48 hours of receipt of goods
* Refunds can take 3-10 working days to reflect in your account, depending on your banks accepting process



D

# Other Reason:



B